

## ➤ Laser Printing

*Per Page from USB memory or laptop*

Black and White	\$1.00
Color	\$2.00
Business Cards, sheet of 10	\$5.00
Tent Cards	\$3.00

## ➤ Name Badges

Pin-On Name Badge with Laser Printed Insert	\$3.00
Pin-On Name Badge with Blank Insert	\$2.00
Badges only	\$1.00
Name Badges Inserts	\$1.00

## ➤ Workstation Rental

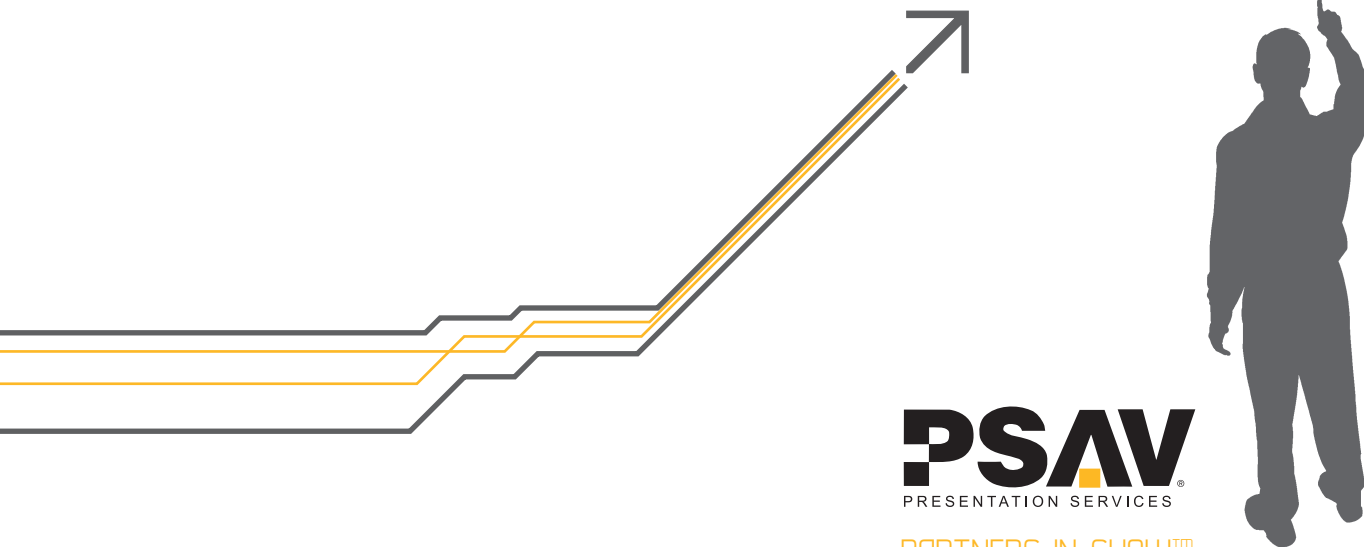
PC/Internet (15 minutes minimum)	\$5.95
(per hour)	\$23.80

## ➤ Business Center Hours

Monday-Friday	8:00 am to 5:00 pm
Saturday	8:00 am to 12:00 pm
Sunday	Closed

\* Other hours available by advance appointment  
Hours subject to change

Wilshire Grand Los Angeles  
930 Wilshire Boulevard  
Los Angeles, CA 90017  
Phone: 213.627.3261 or 213.896.3801  
Fax: 213.627.1748



**PSAV**  
PRESENTATION SERVICES

PARTNERS IN SHOW™

[www.psav.com](http://www.psav.com)

Visit us online at <http://www.psav.com>

# Business Center

State-of-the-Art Business Solutions



**WILSHIRE GRAND**  
LOS ANGELES



OPERATED BY

**PSAV**  
PRESENTATION SERVICES

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## ↗ Facsimile Services

### TRANSMISSION – DOMESTIC

First Page	\$2.00
Each Additional Page	\$ .50

### TRANSMISSION – INTERNATIONAL

First Page	\$6.50
Each Additional Page	\$4.00

### RECEIVED

Each Page	\$0.50
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## ↗ Photocopy Services

The Business Center copier is designed for high-volume copying capable of collating and stapling single-sided or double-sided documents up to 11"x17" on your choice of paper stock.

	Quantity	Per Copy
8½"x11" white	1 - 100	\$0.15
8½"x11" white	101 - 500	\$0.12
	501- up	\$0.10
Double Sided		\$0.25
Transparencies B&W		\$1.50

*Volume discounts available on larger orders.  
Please inquire at the Business Center.*

## ↗ Laminating Services

Small	\$3.00
Letter Size	\$5.00
11" x 17"	\$7.00

## ↗ Document Binding

Please call for a quote.

## ↗ Packing & Shipping

We will send your letters & parcels via Federal Express. Please inquire at the Business Center for current rates. For UPS/DHL shipping you must have your own account. FedEx pickup is at 3pm daily.

### HANDLING FEES

Letter or Pak	\$3.50
Sm. Box (1-25 lbs.)	\$5.00
Med. Box (25-50 lbs.)	\$7.50
Lg. Box (50-75 lbs.)	\$10.00
Box (>75 lbs.)	\$15.00

### SHIPPING BOXES

Small – 14 x 14 x 14"	\$3.50
Medium – 20 x 15 x 12"	\$4.00
Large – 18 x 18 x 18"	\$5.50
Extra Large – 18 x 18 x 24"	\$6.50

*PSAV assumes no liability for packages once they have been picked up by carriers.*

## ↗ Equipment Rental

Presentation Services is designed to fully support your individual and meeting business services needs. With advance notice we will gladly arrange to be open "off-hours" should you require.

If you would prefer to rent your own office equipment while at the Wilshire Grand Los Angeles, Presentation Services can serve as your local coordinator. We will arrange delivery, installation and service for:

- Laptop Computers
- Desktop Computers
- Laser Printers
- Color Printers
- Fax machines
- Photocopiers

Please inquire at the business center for further information and rates.

## ↗ Office Supplies

Many additional items available. Please inquire at the Business Center.

Binder Clips-small (each)	\$0.15
Binder Clips-medium (each)	\$0.25
Binder Clips-large (each)	\$0.50
CDs/DVDs	\$5.00
Correction Fluid	\$2.00
Envelope-White #10	\$0.25
Glue stick	\$2.50
Index Cards-3" x 5" ruled	\$3.00
Index Cards-4" x 6" ruled	\$4.00
Labels-file folder (per sheet)	\$0.75
Name Tags-adhesive (box of 100)	\$4.00
Clip-style Name Tags with Inserts	\$1.00
Pad - 8½" x 11"	\$2.50
Paper Clips-standard	\$1.75
Paper Clips-Jumbo	\$2.50
Sharpie	\$1.50
Overhead Pen	\$2.00
Highlighter	\$1.00
Post-It Notes 1½" x 2"	\$0.75
Post-It Notes 3" x 3"	\$1.50
Post-It Notes 3" x 5"	\$1.75
Push Pins (box of 100)	\$5.00
Ream of Paper 8 ½ x 11	\$10.00
Scissors	\$5.00
Packing Tape	\$6.00
Scotch Tape with Dispenser	\$3.50

